



Elkland Borough Council

MUNICIPAL HALL · 105 PARKHURST STREET · ELKLAND PA 16920

Reorganizational Meeting -UPDATED JANUARY 2, 2024, 6:00 pm

1. Call to Order - Mayor Bill Sherman
2. Pledge of Allegiance
3. Swearing in of Officials (if necessary)
4. Public Comment on Agenda Items
5. Nominations to fill vacant council seat(s)
6. Nominations for Council President (President will now conduct meeting)
7. Nominations for Council Vice-President
8. Nominations for President Pro-Term
9. Appoint Secretary/Treasurer
10. Appoint UCC Building Code Officer (BCO)
11. Appoint Zoning Officer
12. Appoint Borough/Authority Engineer
13. Appoint Solicitor
14. Appoint Sewage Enforcement Agency (SEO)
15. Appoint Borough Open Records Officer
16. Appoint Police Department Open Records Officer
17. Appoint Collector of Earned Income Tax and LST (Keystone Collect)
18. Appoint Emergency Management Coordinator (EMC)
19. Appoint members to Zoning Hearing Board
20. Appoint Zoning Hearing Board Attorney
21. Appoint Voting Delegates to Tioga County TCC (tax collection committee)
22. Designate Signatories for Payroll Checks, General Fund, Sewer Fund, Water Fund, Refuse Fund, Liquid Fuels Fund...all accounts under EIN 24-6000590
23. Designate Bank for Depository
24. Designate Newspaper for Advertising - Weekly and Daily
25. Set Bond Amount for Treasurer
26. Set Mileage Rate Reimbursement for 2024 (federal rate 67 cents/mile)



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27. Motion to Allow Secretary/Treasurer to Pay Certain Bills Prior to Meeting to avoid late penalties.
28. Appoint Chair of Vacancy Committee
29. Assignment of Committee Members
30. Does the new council wish to reopen the budget?
31. Request Zoning Officer material be returned to the office. -Added to agenda during meeting
32. January 2, 2024 water plant electrical issues. - Added to agenda during meeting.
33. Adjournment