

AUGUST 10, 2022

ELKLAND BOROUGH

AUGUST 10, 2022

REGULAR MEETING

The regular meeting called order at 6:30 pm by Council President Rick Collins

MAYOR: BILL SHERMAN-ABSENT

COUNCIL MEMBERS:

PRESIDENT – RICK COLLINS	VICE PRESIDENT – MARK KOHUT
MIKE JONES	WENDY GRAHAM - ABSENT
KYLE ELDRIDGE	JOHN DORRANCE
PETE VAN GORDEN – ABSENT	

Secretary/Treasurer: Jill Hall-CALL-IN BY PHONE

PUBLIC PRESENTATIONS:

- The attendees thanked the council for work that is being completed on enforcing the zoning ordinance.

MINUTES:

- Councilman Jones motioned to accept the July 13, 2022; minutes as presented. Councilman Dorrance seconded the motion. All present were in favor.

FINANCIAL STATEMENTS:

- Councilman Eldridge motioned, and Councilman Dorrance seconded the motion, to approve the presented bills to be paid in the amount of \$23,263.03. It was noted that many utility bills were not present in the figure due to the treasurer experiencing a family emergency. All present were in favor.

MUNICIPAL REPORTS:

- DPW
 - Report will be distributed next week.
- SEWER/WATER
 - A written report was reviewed.
- POLICE
 - Report will be distributed next week.
- FIRE
 - No report was issued.
- ZONING
 - A written report was reviewed.
 - Letters have been issued for multiple grass violations.
 - Junk and garbage violations are being addressed.

AUGUST 10, 2022

- Chickens within the borough are being addressed.
- Pop up pools require a permit from Erb Inspections. Enforcement will begin 2023.
- Aaron Smith has a fence erected with no permit issued. This is being addressed.

OLD BUSINESS:

- Outstanding Customer Balances are being enforced.
- North Buffalo Erosion – Larson Design Group is searching for grants to help with the cost of the \$515,000 plus project.
- River Street Rail bill – to be addressed later in the meeting.
- Workman’s Compensation Resolution for firefighter support personnel was tabled.
- Quotes for an infrared heater were not reviewed. The possible purchase tabled until 2023. Removed from agenda
- Green-Light-Go grant project to replace the existing streetlight on Main Street will hopefully be completed in 2023.
- Vacating Industrial Parkway – Need survey map for Solicitor. A public hearing must be held, and an ordinance created and then passed.

NEW BUSINESS:

- Councilman Jones motioned to add discussion of new pumps at the sewer plant to manage micro seed and chlorine dependent on the flow going through the plant. Councilman Dorrance seconded the motion. All present were in favor.
- Councilman Jones motioned to allow spending of \$10,000 to purchase flow pumps for the sewer plants. This a DEP mandate that the borough is trying to fulfill. Councilman Eldridge seconded the motion. A roll call vote was taken with following results: Councilman Dorrance – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes, Councilman Jones – Yes, and Councilman Collins – Yes. Motion carried.
- Councilman Jones motioned to approve the purchase of a mobile hotspot plan for the zoning/code enforcement position. Councilman Dorrance seconded the motion. All present were in favor.
- Councilman Jones motioned to allow Westlake Chemicals to complete community projects in September within Elkland Borough. Councilman Eldridge seconded the motion. All present were in favor.
- DEP Legal Team is reviewing the assessed fines to Elkland Borough. This information should be given to Elkland Borough prior to the next meeting.
- The purchase of a new alarm system for the borough building, park, and traffic light systems was tabled until another quote is received.
- Councilman Jones motioned, and Councilman Eldridge motioned to request quotes on a carport for behind the borough building to cover the police cars. All present were in favor.
- Councilman Kohut mentioned that the 2023 budget should be started. It was requested that all departments have their budget requests submitted by the middle of September 2022.
- Councilman Jones motioned to hold a fall clean up and tire collection day in 2022. Councilman Dorrance seconded the motion. A roll call vote was taken with following results: Councilman Dorrance – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes, Councilman Jones – Yes, and Councilman Collins – Yes. Motion carried.
- Councilman Jones motioned to add a discussion about Cunningham Survey to the agenda. Councilman Eldridge seconded the motion. All present were in favor.

AUGUST 10, 2022

- Councilman Jones motioned to have Cunningham Survey on retainer (at no added cost) for Elkland Borough so Cunningham Survey can survey borough land on an as needed basis. Councilman Eldridge seconded the motion. All present were in favor.

PUBLIC COMMENTS:

- Mr. Jacobson spoke on his own behalf regarding the rules on harboring chickens in the borough.

AN EXECUTIVE SESSION FOR PERSONNEL AND LEGAL REASONS WAS ENTERED AT 7:25
AND EXITED AT 7:52

- Councilman Dorrance motioned, and Councilman Kohut seconded (pending background check) the hiring of Amanda Mahnke for the position of assistant to the Secretary and Billing Clerk for \$15.00 hour. This position will train under the Secretary and The Billing Clerk/Assistant Secretary so there is back up for both office positions. A roll call vote was taken with following results: Councilman Dorrance – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes, Councilman Jones – Yes, and Councilman Collins – Yes. Motion carried.
- Councilman Jones motioned, and Councilman Dorrance seconded to request the solicitor to recoup the cost of thawing the River Street Rail lateral during the 2021-2022 winter season in the Court of Common Pleas. All present were in favor.
The secretary was instructed to notify Wolyniec, contractor working for PennDOT on Route 49 resurfacing project, to use the same black color on warning sites along curbing and sidewalks. And to let the contractor know that there is no construction waste dumpsite within Elkland Borough.
- The secretary was instructed to notify HRI, contractor working for PennDOT on Route 49 resurfacing project, that Elkland Borough is not equipped to sell bulk water.

ADJOURNMENT – The meeting adjourned at 8:02 pm.

Respectfully Submitted,

Jill Hall
Secretary