# ELKLAND BOROUGH JANUARY 12, 2022 REGULAR MEETING

The regular meeting called order at 6:30 pm by Council President Rick Collins

MAYOR: BILL SHERMAN-ABSENT

#### **COUNCIL MEMBERS:**

PRESIDENT – RICK COLLINS	VICE PRESIDENT – MARK KOHUT - ABSENT	
MIKE JONES	WENDY GRAHAM	
KYLE ELDRIDGE		
PETE VAN GORDEN - ABSENT		

Secretary/Treasurer: Jill Hall

# PUBLIC PRESENTATIONS:

Maria Phelps recently purchased property located on North Buffalo, abutting the Pizza Barn property. Maria would like to abandon the Equivalent Dwelling Unit (EDU/hookup) associated with the newly acquired property. At this time, Elkland Borough is under DEP mandate to keep all existing EDUs with no addition of any new ones until the sewer plant has met all current DEP-mandated repairs and updates.

# **VACANT COUNCIL SEAT:**

- Nominations were opened for the currently vacant council seat.
  - Council President Collins nominated John Dorrance to the vacant seat. A roll call vote was taken with the following results: Councilman Eldridge Yes, Councilman Jones- Yes, Councilman Graham Yes, Councilman Collins Yes. Motion carried. John will join the council as soon as his paperwork is completed.

# **RECREATION AUTHORITY:**

- Nominations were opened for seats on the Recreation Authority.
  - Councilman Jones nominated Maria Phelps to a 2-year seat on the recreation authority and nominated Jessica Watters to a 1-year seat. A roll call vote was taken for Maria Phelps' nomination with the following results: Councilman

- Eldridge Yes, Councilman Jones- Yes, Councilman Graham Yes, Councilman Collins Yes. Motion carried.
- A roll call vote was taken for Jessica Watters' nomination with the following results: Councilman Eldridge – Yes, Councilman Jones- Yes, Councilman Graham – Yes, Councilman Collins – Yes. Motion carried.

#### MINUTES:

➤ Councilwoman Graham motioned to accept the December 8, 2021, December 22, 2021, and January 3, 2022; minutes as presented. Councilman Eldridge seconded the motion. All present were in favor.

# **FINANCIAL STATEMENTS:**

- Councilwoman Graham motioned to accept the financial reports as presented and Councilman Jones seconded the motion. All present were in favor.
- ➤ Councilman Eldridge motioned, and Councilwoman Jones seconded the motion, to approve the presented bills to be paid in the amount of \$69,340.46. All present were in favor.

### **MUNICIPAL REPORTS:**

All municipal reports should be written and submitted to the borough office no later than the Friday before the meeting.

#### > DPW

- o A written report was reviewed.
- Councilman Eldridge inquired about the procedure for snow removal in the borough, most specifically, who determines when snow removal will commence. Currently, the Chief of Police notifies DPW when the roads are needing attending.
- o Councilman Jones requested that a formal, written policy be implanted on notification for the snow removal needs.

## > SEWER/WATER

o A written report was presented there were no concerns.

#### > POLICE

- No report was presented.
- ➤ FIRE DEPARTMENT No report was presented.

#### > AUTHORITY

No report was presented

# **OLD BUSINESS:**

> Erosion on North Buffalo

- O Some work has been completed to help with erosion issue:
  - Concrete, gravel, etc. has been put in place.
  - It was recommended that the County commissioners be contacted.
- ➤ Gravel policy There will be no hauling or selling of gravel.
- Lease of a new backhoe
  - Councilman Jones motioned to keep the current backhoe and purchase a
    preventative maintenance program for the backhoe. Councilman Eldridge
    seconded the motion. A roll call vote was taken with the following results:
    Councilman Eldridge Yes, Councilman Jones- Yes, Councilman Graham –
    Yes, Councilman Collins Yes. Motion carried.
- ➤ The new parking police ordinance was tabled for further review by the new council. Sergeant Bump was requested to attend the next meeting to answer any lingering questions.

### **NEW BUSINESS:**

➤ The 2022 committees were announced:

0	<u>Personnel</u>	Streets/Dikes	<u>Finance</u>
	Rick Collins*	Pete VanGorden*	Mark Kohut*
	Mike Jones	Kyle Eldridge	Wendy Graham
	Mark Kohut		Mike Jones

Water/sewer/solid wastePool/RecreationMike Jones\*Wendy Graham\*Kyle EldridgePete VanGorden

John Dorrance

- ➤ Councilman Jones motioned and Councilwoman Graham seconded to purchase an engine-driven-utility pump at a cost of \$3,318.46 to be used to drain the lagoons at the sewer plant. All present were in favor. Motion carried.
- ➤ Councilwoman Graham motioned and Councilman Jones seconded the motion to purchase two eight-inch check valves for the Barney Hill lift station at a cost of \$4897.49/each from L/B Water. Total cost = \$9,794.98. All present were in favor. Motion carried.
- No update on the 2022 budget.
- ➤ Councilman Jones motioned for a financial commitment of \$70,000 from the Liquid Fuels account for the Green-Light-Go Grant application for monies to replace the traffic signal on Main Street. Councilwoman Graham seconded the motion. All present were in favor. ``

An executive session for personnel reasons was entered at 7:39 pm and exited at 8:15 pm.

<sup>\*</sup>Denotes Chairman

➤ Councilman Jones motioned and Councilman Eldridge seconded to move part-time DPW employee Peter VanGorden to per diem (as needed) with hours approved by the personnel committee and/or council. A roll call vote was taken with the following results: Councilman Eldridge — Yes, Councilman Jones- Yes, Councilman Graham —No, Councilman Collins — Yes. Motion carried.

<u>ADJOURNMENT</u> – The meeting adjourned at 8:19 pm.

Respectfully Submitted,

Jill Hall Secretary