

JANUARY 3, 2022

ELKLAND BOROUGH
JANUARY 3, 2022
REORGANIZATIONAL MEETING

MAYOR: BILL SHERMAN

COUNCIL MEMBERS:

WENDY GRAHAM	MIKE JONES
MARK KOHUT	
RICK COLLINS	
PETE VAN GORDEN	

Secretary/Treasurer: Jill Hall

1. The regular meeting called order at 6:30 pm by Mayor Sherman.
2. The Pledge of Allegiance was recited.
3. Swearing in of officers was unnecessary as all new, incoming officers were sworn in either at the courthouse or by a notary public.

PUBLIC

- There were no public comments.

AGENDA ITEMS

5. Councilman VanGorden nominated Tim Whitney for one of the vacant positions on council. No movement made as Councilman Kohut had concerns about the mayor running the nominations before choosing a council president.
6.
 - a. Councilman Kohut nominated Councilman Collins for Council President.
 - b. Councilman VanGorden nominated Councilwoman Graham for Council President.
 - c. A roll call vote was taken for Councilman Collins' nomination. The results are as follows: Councilwoman Graham – No, Councilman Jones – Yes, Councilman VanGorden – No, Councilman Kohut – Yes. Vote was tied.
 - d. A roll call vote was taken for Councilwoman Graham's nomination, The results are as follows: Councilman Jones – No, Councilman Collins – No, Councilman VanGorden – Yes, Councilman Kohut – No. Nomination defeated.

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7. Nominations were opened for one vacant seat.
 - a. Councilman VanGorden nominated Tim Whitney for Council member. A roll call vote was taken, and the results are as follows: Councilman VanGorden – Yes, Councilman Kohut – No, Councilwoman Graham – Yes, Councilman Jones – No, Councilman Collins – No. Nomination defeated.
 - b. Councilman Jones nominated Kyle Eldridge for Council Member. The roll call votes are as follows: Councilman VanGorden – No, Councilman Kohut – Yes, Councilwoman Graham – No, Councilman Jones – Yes, Councilman Collins – Yes. Nomination carried.
 - c. Mayor Bill Sherman gave the Oath of Office to Kyle Eldridge. Kyle Eldridge joined the meeting as a participant.
8. Nominations for Council President were reopened.
 - a. Councilman VanGorden nominated Wendy Graham for the Office of Council President.
 - b. Councilman Kohut nominated Rick Collins for the Office of Council President.
 - c. A roll call vote was taken on Councilwoman Graham’s nomination for the office of Council President. The results are as follows: Councilman Jones – No, Councilman Collins – No- Councilman VanGorden – Yes, Councilman Eldridge – No, Councilman Kohut - No. Nomination defeated.
 - d. A roll call vote was taken on Councilman Collins’ nomination for the office of Council President. The results are as follows: Councilman Jones – Yes, Councilman VanGorden – No, Councilman Eldridge – Yes, Councilman Kohut- Yes, Councilwoman Graham – No. Motion Carried.
9. Nomination for Vice-President of Council was opened.
 - a. Councilman Jones nominated Councilman Kohut for position of Vice-President of Council.
 - b. Councilman VanGorden nominated Councilwoman Graham for the position of Vice-President of Council.
 - c. A roll call vote was taken on Councilman Kohut’s nomination for the office of Vice-President of Council. The results are as follows: Councilwoman Sherman- No, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – No, Councilman Eldridge – Yes. Nomination carried.
10. Nomination for President -Pro-Tem was opened.
 - a. Councilman Jones nominated Councilwoman Graham for the position of President Pro-Tem. A roll call vote was taken, and the results are as follows: Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Nomination carried.
11. Councilman Jones nominated Jill Hall as the Secretary/Treasurer of the Borough. A roll call vote was taken. The results are as follows: Councilwoman Graham – Yes,

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- Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Nomination carried.
12. Councilman Jones nominated Erb Inspections as the borough UCC Building Code Officer. A roll call vote was taken, and the results are as follows: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Nomination carried.
 13. Councilman Jones nominated Mark Resue to be the borough Zoning Officer. A roll call vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Nomination carried.
 14. Councilman Jones motioned to use Labella Associates for all sewer/water engineering concerns. Councilwoman Graham seconded the motion. A roll call vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Motion carried.
 15. Councilwoman Graham motioned to use Larson Design Group for all borough engineering concerns. Councilman Kohut seconded the motion. A roll call vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Motion carried.
 16. Councilman Jones motioned to use Chris Lantz of Cox, Stokes, and Lantz as the borough solicitor. Councilwoman Graham seconded the motion. A roll call vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Motion carried.
 17. Councilman Jones motioned to use North Central Sewage Agency as the borough Sewer Enforcement Agency. Councilman Kohut seconded the motion. A roll call vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Motion carried.
 18. Councilman Jones motioned and Councilman Kohut seconded to appoint Jill Hall, Borough Secretary/Treasurer as the Borough Open Records Officer. A roll call vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Motion carried.
 19. Councilman Jones motioned and Councilman Eldridge seconded the motion to appoint Sergeant Bump as the Elkland Borough Police Open Records Officer. A roll all vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Motion carried.
 20. Councilman Jones motioned and Councilwoman Graham seconded the motion to have Earned Income Taxes and Local Services Tax collected by Keystone Collects.

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21. Councilwoman Graham and Councilman Jones seconded the motion to appoint Chief Ray Gausline as the borough Emergency Management Coordinator. A roll call vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Motion carried.
22. Councilman Jones motioned and Councilman Graham seconded to advertise Zoning Hearing Board vacancies in the Dollar Saver. A roll call vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Motion carried.
23. Councilman Jones motioned and Councilwoman Graham seconded the motion to retain Jeff Loomis as the Zoning Hearing Board solicitor. A roll call vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Motion Carried.
24. Councilman Jones motioned and Councilman Eldridge seconded the motion to appoint Councilwoman Graham as the First Delegate to Tax Collection Committee. A roll call vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Motion carried.
25. Councilwoman Graham motioned and Councilman Jones seconded to appoint Councilman Kohut as the second delegate to the Tax Collection Committee. A roll call vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Motion Carried.
26. Councilman Jones motioned and Councilwoman Graham seconded the motion to appoint Jill Hall as an authorized signer on all Elkland Borough accounts held at Citizens and Northern Bank. A roll call vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Motion carried.
27. Councilman Jones motioned and Councilman Eldridge seconded the motion to appoint Rick Collins as an authorized signer on all Elkland Borough accounts held at Citizens and Northern. A roll call vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Motion carried.
28. Councilman Jones motioned and Councilwoman Graham seconded the motion to appoint Mark Kohut as an authorized signer on all Elkland Borough accounts held at Citizens and Northern Bank. A roll call vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Motion carried.

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29. Councilman Eldridge motioned and Councilman Jones seconded the motion to appoint Councilwoman Graham as an authorized signer on all Elkland Borough accounts held at Citizens and Northern Bank. A roll call vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Motion Carried.
30. Councilman Jones motioned and Councilman Kohut seconded to continue to use Citizens and Northern bank as Elkland Borough’s depository. All present were in favor. Motion carried.
31. Councilman Jones and Councilwoman Graham seconded to use the Williamsport Gazette newspaper as the paid subscription service to advertise all borough matters and to use the Dollar Saver as the weekly service for the same purpose. All present were in favor. Motion carried.
32. Councilwoman Graham motioned and Councilman Kohut seconded to set the treasurer’s bond amount at \$200,000. A roll call vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Motion carried.
33. Councilman Jones motioned and Councilman Kohut seconded the motion to set the mileage reimbursement rate at 58.6 cents, equivalent to the Federal rate. All present were in favor.
34. Councilman Jones motioned and Councilman Kohut motioned to permit the treasurer to pay certain invoices prior to the monthly meeting to avoid late penalties.
35. Councilman Jones motioned and Councilwoman Graham seconded the motion to appoint Josh Symonds as the Vacancy Board Chairman. A roll call vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Motion carried.
36. Councilman Jones motioned and Councilman Eldridge seconded the motion to reopen and review the 2022 budget. A roll call vote was taken with the following results: Councilwoman Graham – Yes, Councilman Jones – Yes, Councilman Collins – Yes, Councilman VanGorden – Yes, Councilman Eldridge – Yes, Councilman Kohut – Yes. Motion carried.
37. Council President Collins announced the Finance and Equipment committee members would be Councilman Kohut, Chairman, Councilwoman Graham and Council Jones.
38. Councilman Jones motioned and Councilwoman Graham seconded the motion to advertise for a part-time worker to work approximately 4 hours a week with the schedule being weekends and holidays to complete sample testing at the water and sewer plants and to perform other tasks as needed. The position will be open until a suitable candidate is found. All present were in favor. Motion Carried.

ADJOURNMENT – The meeting adjourned at 8:50 pm.

Respectfully Submitted,

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Jill Hall
Secretary