

ELKLAND BOROUGH

MAY 13, 2020

6:30 PM

VIRTUAL MEETING HELD ON ZOOM

The meeting was called to order by President Graham at 6:30 pm

ROLL CALL:

Council Members:

Wendy Graham
Tim Whitney
Deanna Sherman
Pete Van Gorden-Absent

Aaron Smith
Matt Sherman-Absent
Rick Collins

Mayor

Bill Sherman

Secretary: Jill Hall

Visitors/Participants:

Jean Kohut	J.C Magnotta	Belinda Seeley	Holly Schoonover

- A motion was made by Councilman Smith and seconded by Councilman Collins to allow Elkland Borough to conduct virtual meetings on the recommendation of the PSAB and the Open Records Office. All present were in favor. Motion passed.

Public Presentations, Requests, and Recommendations: NONE

Meeting Minutes:

- Councilman Collins motioned and Councilman Smith seconded to adopt and accept the March 2020 meeting minutes as presented.

Bills-To-Be-Paid:

- March 2020 bills payable in the amount of \$112,0002.64. (this is higher than typical due to repairs and upgrades being completed at the sewer plant.
- April 2020 bills payable in the amount of \$62,681.89.
- A motion was made by Councilman Smith and seconded by Councilman Whitney to pay all the March 2020 and April 2020 bills. All present were in favor. Motion carried.

Treasurer's Report:

- There were no questions or concerns regarding the Treasurer's report.

Municipal Reports:

- Communications: NONE
- Sewer/Water Report:
 - During March 2020, the water plant violated required standards by missing a chlorine test. A notice will be mailed to all residents explaining when this happened.
 - Quotes for replacing the sewer plant roof were received from:
 - Miller Construction bid in the amount of \$12,200.00
 - Stanton Colegrove bid in the amount \$12,995.00
 - A motion was made by Councilman Collins to accept the bid from Miller Construction. Councilman Whitney seconded the motion. All present were in favor. Motion carried.
 - Well #17 coming online was discussed with no resolution. Our current operator, Pat Crowley, would like to have an auto-pacing mixer valve installed. Price estimates will be requested and discussed at the next meeting.
 - Stephanie Painter approached President Graham regarding having Elkland Borough Sewer and water services in the building located next to Blend's in Osceola Township. Councilman Smith commented that the Osceola Township leaders should be included in this discussion as well as the PA DEP.
- DPW Report: NONE
- Elkland Borough Authority: NONE

Old Business:

- Parts have been ordered and received to repair the freezing hydrant sampling point. This repair is a request from the DEP and will be completed prior to cold weather arriving.
- The comprehensive monitoring plan at the water plant and the Uninterrupted Power Supply Source will need to be handled by the Operator. The Operators are currently working with Mark Accettuella at the DEP.
- Councilman Smith will follow up on the need for 4 more bacteria samples being required by the DEP.
- Councilman Smith will also follow up on the TTHIM and HAA5 sampling that is also being required by the DEP.

New Business:

- Northern Tier Solid Waste Authority has suspended curb-side recycling until June 1. Curb-side recycling pickup will resume Tuesday June 9th. In the interim, there are containers set up at the sewer plant available for recycling Monday and Wednesday 10am-12pm and 1pm-2pm.
- A letter regarding 2nd quarter nutrients being too high at the sewer plant was received from Brad Upson, Labella Engineering. Councilman Smith stated that Elkland Employee, Jeff Chamberlain, is very creative and is developing processes that will bring the nitrogen levels lower. And the plan that is being developed will also bring a cost-savings to the borough.
- A motion was made by Councilman Smith and seconded by Councilman Collins to accept the maintenance contract cost from Envirep, TLC. This maintenance agreement is for pump and lift station maintenance and the borough had a maintenance contract with Envirep in the past.

- Councilman Collins motioned and Councilman Whitney seconded to move payroll processing in-house. This will provide a cost savings to the borough of \$3,000 or more a year. A roll call vote was taken, and the results are as follows: Councilwoman Sherman- YES, Councilman Whitney-YES, Councilman Collins- YES, Councilman Smith – NO, President Graham-YES. Motion carried.
- A motion was made by Councilman Smith and seconded by Councilman Collins that in light of the current pandemic to keep the Elkland Borough Community Pool closed for the 2020 season. Repairs and Maintenance will be completed during the closures. A roll call vote was taken, and the results are as follows: Councilwoman Sherman – YES, Councilman Whitney – YES, Councilman Collins- YES, Councilman Smith – YES, President Graham- YES. Motion Carried.
- A motion was made by Councilman Smith and seconded by Councilman Whitney to defer the penalty phase of property taxes through December 2020. This was on the recommendation of the assessor's office. All present were in favor. Motion carried.
- It was announced that the borough webpage is up and running and will be a great source of information: www.elklandborough.com
- A motion was made to join the Visit Potter-Tioga County PA organization at a membership fee of \$100.
- The mayor brought to the attention of the council that Mike Churchill of Osceola is concerned that there are trees that are going to fall into Camp Brook Creek causing a blockage. This was informational only and no action was taken.

Meeting adjourned at 7:28pm.

Respectfully Submitted,

Jill Hall

Borough Secretary