

SEPTEMBER 8,
2021

ELKLAND BOROUGH
SEPTEMBER 8, 2021
REGULAR MEETING

The regular meeting was brought to order at 6:30 pm by Council President Wendy Graham.

MAYOR: BILL SHERMAN-ABSENT

COUNCIL MEMBERS:

PRESIDENT – WENDY GRAHAM	VICE PRESIDENT – TIM WHITNEY
DEANNA SHERMAN	MATT SHERMAN – ABSENT
RICK COLLINS	CRAIG STEWART
PETE VAN GORDEN	

Secretary/Treasurer: Jill Hall

PUBLIC PRESENTATIONS:

- Penny Jeffers commented on the July 2021 accepted minutes
- Hoss commented on the parking on North Buffalo Street and wanted to know when parking illegally was going to be enforced.

MINUTES:

- Councilman Whitney motioned to approve the minutes dated August 11, 2021. Councilman VanGorden seconded the motion. All present were in favor. Motion carried.
- Councilman Whitney motioned to approve the emergency minutes dated August 19, 2021. Councilman VanGorden seconded the motion. All present were in favor. Motion carried.

FINANCIAL STATEMENTS:

- Councilman Collins questioned why there was a negative balance in sub-account 106.01. Treasurer will research and provide answer.
- Councilwoman Sherman motioned to accept the financial reports and Councilman Whitney seconded the motion. All present were in favor.
- Councilwoman Sherman motioned and Councilman Stewart seconded to approve the bills to be paid in the amount of \$164,188.96. All present were in favor.

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MUNICIPAL REPORTS:

- DPW – A written report was reviewed.
- SEWER/WATER
 - PA Rural Water will GIS map the borough infrastructure using an USDA grant.
 - The CAP plan for the sewer plant has been submitted to DEP. Authority is now just waiting for DEP approval of plan.
- POLICE
 - A written report was presented.
- FIRE DEPARTMENT
 - Fire department had a very busy month.
 - A.F.G. monies in the amount of \$52,000 has been received
 - The refurbished motor should be back soon so the department will again be functioning with all equipment.
- AUTHORITY-
 - CAP plan submitted to DEP.
 - Bypass capping needs to be completed.
 - 100 gallons/hour coming from old bypass.
 - Fine to DEP has been submitted for late Chapter 110 reports and all paperwork is completed and submitted as well.

OLD BUSINESS:

- A new riser and new lid are being made for the manhole on First Street.
- An estimate for \$11,017.50 was submitted for the repairs needed on North Buffalo caused by erosion.
 - A motion was made by Councilman Stewart and seconded by Councilman Collins to accept the North Buffalo repair estimate in the amount of \$11,017.50. A roll call vote was taken, and the results are as follows: Councilman Whitney – Yes, Councilman Stewart – Yes, Councilman VanGorden – Yes, Councilwoman Sherman – Yes, Councilman Collins – Yes, and Council President Graham – Yes. Motion carried.
- The low-hanging wire at the pool belongs to Verizon. Verizon is unwilling to set a pole on the property and stated that the borough would have to set a pole before Verizon would come out to fix the line.
- The personnel committee met regarding a borough manager and was recommending a manager not be hired due to the following reasons
 - Not budgeted
 - Office fields questions & complaints and directs them to appropriate parties

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- Complaints need to go to committee and the committee chair should follow through.

NEW BUSINESS:

- Trick or Treat date and time will be set at the next meeting.

The council entered executive session at 7:13 pm for personnel reasons. The executive session ended at 7:25pm.

- It was announced that the personnel committee was recommending that Officer Bump be promoted to Sergeant due to great performance.
 - Councilwoman Sherman motioned to promote Officer Bump to Sergeant. Councilman Collins seconded the motion. A roll call vote was taken, the results are as follows: Councilman Whitney – Yes, Councilman Stewart – Yes, Councilman VanGorden – Yes, Councilman Collins – Yes and Council President Graham – Yes. Motion carried.
- The secretary requested to attend the following PSAB offered webinars:
 - The Reorganizational Meeting - \$45.
 - Preparing for a New Council - \$45.
 - Councilman VanGorden motioned to allow the secretary to attend the webinars. Councilman Stewart seconded the motion. All present were in favor.
- There will be a budget workshop on Tuesday, September 14, at 6:00 pm at the borough office.
- Councilwoman Sherman motioned to add the purchase of an X10DR, a radio and Bluetooth microphone that will connect to the in-car radio 550 yards from the police car. Councilman Whitney seconded the motion. All were in favor.
- Councilwoman Sherman motioned and Councilman Whitney seconded the motion to accept the purchase of X10DR – in car radio and Bluetooth microphone – for \$1,232,00. A roll call vote was taken, the results are as follows: Councilman Whitney – Yes, Councilman Stewart – Yes, Councilman VanGorden – Yes, Councilwoman Sherman – Yes, Councilman Collins – Yes, and Council President Graham – Yes. Motion carried.
- Councilwoman Sherman motioned to add the purchase of a police vest to the agenda. Councilman Stewart seconded the motion. All present were in favor.
- Councilwoman Sherman motioned to purchase the new protective police vest for \$790.91 from LifeDefense. Councilman Stewart seconded the motion. A roll call vote was taken, the results are as follows: Councilman Whitney – Yes, Councilman Stewart – Yes, Councilman VanGorden – Yes, Councilwoman Sherman – Yes, Councilman Collins – Yes, and Council President Graham – Yes. Motion carried

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- Councilman Stewart mentioned that he found the sewer gate unlocked several times over the last month while the plant was unattended. This was deemed unacceptable practice the employees will be notified.
- It was announced that the Local Lion's Club is still searching for new members. The club next meets on Thursday, September 9, 2021, at 6:00pm in the fire hall.

- ADJOURNMENT – The meeting adjourned at 8:40 pm.

Respectfully Submitted,

Jill Hall
Secretary