

MAY 10, 2023  
ELKLAND BOROUGH  
REGULAR MEETING

The regular meeting called order at 6:30 pm by Council President Mike Jones.

MAYOR: BILL SHERMAN-ABSENT

COUNCIL MEMBERS:

PRESIDENT – MIKE JONES	VICE PRESIDENT – MARK KOHUT - ABSENT
RICK COLLINS	WENDY GRAHAM - ABSENT
KYLE ELDRIDGE	JOHN DORRANCE
PETE VAN GORDEN - ABSENT	

Secretary/Treasurer: Jill Hall

**PUBLIC PRESENTATIONS:**

- Ed Kessler had questions regarding potholes behind the building he rents on Main Street
- Bob Goodrich voiced concerns regarding the shortage of local Emergency Management Services (EMS) funding and volunteers in Cowanesque Valley.
- Joe Druetto introduced himself and announced that he was running for Tioga County Commissioner.
- Brad Upson, Labella Associates and Borough Sewer/Water engineer, stated that sewer slip-lining bid packets would be assembled, advertised and ready to open and award on June 14, 2023.
  - Brad also confirmed that the Process Control plan submitted to the DEP, per consent order mandate, will be modified and resubmitted. This is per DEP request.
  - Josh is currently completing extra testing to provide information that will be included in the Engineer Report that is due to DEP in August 2023.
  - Brad also indicated that there are questions being sought by the DCED proving that the Borough application to the PA Small Water and Sewer Grant program has not been denied.

**MINUTES:** Councilman Eldridge motioned to accept the April 12, 2023; minutes as presented. Councilman Collins seconded the motion. All present were in favor. Motion carried.

**FINANCIAL STATEMENTS:**

- Councilman Eldridge motioned, and Councilman Dorrance seconded to accept the April 2023 financial statements as presented. All present were in favor. Motion carried.
- Councilman Collins motioned, and Councilman Eldridge seconded to pay the bills in the amount of \$86,835.93. All present were in favor. Motion carried.
- Councilman Eldridge motioned, and Councilman Collins seconded to make the following revenue transfers:
  - Lockbox to General Fund - \$12,414.30
  - Lockbox to Sewer Fund - \$50,873.13

- Lockbox to Water Fund - \$23,249.68.
- All present were in favor. Motion Carried

### **MUNICIPAL REPORTS:**

- DPW
  - No comments on report
- SEWER/WATER
  - No comments on report
- POLICE
  - No comments on report
- AUTHORITY -No report
- FIRE
  - The borough council was invited to the firehall annual banquet.
- ZONING
  - No comments on report.

### **OLD BUSINESS:**

- North Buffalo Erosion – Larson Design Group is searching for grants to help with the cost of the \$515,000 plus project. Senator Yaw’s office, Larson Design Group, and the Conservation District will be meeting to discuss the erosion issue on Monday, May 22 in the borough.
- River Street Rail bill - Moving in the legal system.
  - Councilman Collins motioned to offer a settlement to River Street Rail. The settlement will propose a \$600 fine, half of the unpaid invoice-\$650 and unhooking from borough sewer on or before October 1, 2023. Councilman Dorrance seconded the motion. All present were in favor. Borough solicitor to be notified.
- Encroachment Issue on BrownTown Road, Nelson -Demand letter to remove items from Borough property has been mailed by the borough solicitor.
- Ordinance to limit age of manufactured homes being brought into trailer courts – Request sent to solicitor for creation.

### **NEW BUSINESS:**

- Street Paving – Councilman Eldridge motioned, and Councilman Dorrance seconded to advertised bid packages in the Williamsport Sun Gazette and the Penny Saver papers to pave North Buffalo Street, Sheldonia Ave, Coates Street, Hemlock Street, Forestview Street and Campbell Street. All present were in favor.
- Infrastructure Improvement Financing-
  - Councilman Collins motioned, and Councilman Eldridge seconded to sign the engagement letter from Jon Cox, Eckert Seamans-Attorneys at Law, to research financing opportunities for the borough. All present were in favor.
- Authority Member Resignation – Councilman Dorrance motioned to accept Mike Kring’s resignation from the Elkland Borough Authority. Councilman Collins seconded the motion. All present were in favor.

- Advertise Authority Board Vacancy: Councilman Dorrance motioned, and Councilman Collins seconded to advertise the current vacant position on the Authority to seek interested persons to fill the vacancy. All present were in favor.
- Negotiation Committee Members: The negotiation committee members were announced:
  - Mike Jones
  - Rick Collins
  - John Dorrance
- NYPUM Building –
  - Councilman Collins motioned to add the NYPUM Building to the agenda. Councilman Eldridge seconded the motion. All present were in favor.
  - There is currently no lease for the building on Ellison Road, currently called the NYPUM Building.
    - The borough will send a letter to the NYPUM building board requesting to have a lease with the current inhabitants of the building. The borough would like to have a children’s service in the building and the current inhabitant must provide proof of liability insurance.
- Rod and Gun Club – Due to governmental regulations, Elkland Borough is unable to sell land to the Cowanesque Valley Rod and Gun Club. A new lease will be created between the two parties.

**PUBLIC COMMENTS:**

- Donna Blend expressed concern about the sewer plant gate being unlocked.
- Donna Blend expressed concerns that potholes were not being filled.

The meeting adjourned at 7:41pm.

Respectfully,

Jill Hall  
Secretary