Reorganizational Meeting
JANUARY 2, 2024, 6:00 pm

1. Call to Order – Mayor Bill Sherman

2. Pledge of Allegiance

3. Swearing in of Officials (if necessary)

4. Public Comment on Agenda Items

5. Nominations to fill vacant council seat(s)

6. Nominations for Council President (President will now conduct meeting)

7. Nominations for Council Vice-President

8. Nominations for President Pro-Term

9. Appoint Secretary/Treasurer

10. Appoint UCC Building Code Officer (BCO)

11. Appoint Zoning Officer

12. Appoint Borough/Authority Engineer

13. Appoint Solicitor

14. Appoint Sewage Enforcement Agency (SEO)

15. Appoint Borough Open Records Officer

16. Appoint Police Department Open Records Officer

17. Appoint Collector of Earned Income Tax and LST (Keystone Collect)

18. Appoint Emergency Management Coordinator (EMC)

19. Appoint members to Zoning Hearing Board

20. Appoint Zoning Hearing Board Attorney

21. Appoint Voting Delegates to Tioga County TCC (tax collection committee)

22. Designate Signatories for Payroll Checks, General Fund, Sewer Fund, Water Fund, Refuse Fund, Liquid Fuels Fund...all accounts under EIN 24-6000590

23. Designate Bank for Depository

24. Designate Newspaper for Advertising – Weekly and Daily

25. Set Bond Amount for Treasurer

26. Set Mileage Rate Reimbursement for 2024 (federal rate 67 cents/mile)

27. Motion to Allow Secretary/Treasurer to Pay Certain Bills Prior to Meeting to avoid late penalties.

28. Appoint Chair of Vacancy Committee

29. Assignment of Committee Members

30. Does the new council wish to reopen the budget?

31. Advertise part-time weekend/holiday water/sewer worker if necessary

32. Adopt Police Parking Ordinance

33. Adjournment